

Registering such an operation a facility to process industrial hemp products that do not contain more than 0.3% THC or less by dry weight in NC with the Industrial Hemp Commission.

**02 NCAC 62 .0108 "REPORTING REQUIREMENTS"**

**(from North Carolina Industrial Hemp Commission Temporary Rules: 02 NCAC 62 .0101-.0109)**

**(a) License holders shall report, annually and at the time of the license expiration, to the Industrial Hemp Commission, the following information:**

- (1) Acreage, or greenhouse space planted, harvested, and varieties grown;**
- (2) Weight and type of plant part marketed, purchaser, and research information provided to NC State or NCA&T; and**
- (3) Current industrial hemp plant parts in storage and location of storage.**

**(b) License holders shall report annually to NC State or NC A&T data or observations to be collected and reported in provided forms or templates from the cultivation of industrial hemp as stated on the license application set forth in Rule.0107of this Section.**

**(c) Processors of industrial hemp in North Carolina shall register with the commission and at the end of each calendar year report the total weight and type of industrial hemp processed from the North Carolina Industrial Hemp pilot program to the Industrial Hemp Commission.**

In starting a facility to process industrial hemp in NC, making products that do not contain more than .3% THC or less by dry weight, you would need to register and report as stated above. In order to register with the IHC you are required to submit a formal letter.

- The letter should provide the date.
- The letter should be addressed to Dr. Tom Melton, Chairman of the IHC:  
**Dr. Tom Melton**  
**The North Carolina Industrial Hemp Commission**  
**North Carolina Department of Agriculture & Consumer Services**  
**1005 Mail Service Center**  
**Raleigh, NC 27699-1005**
- The letter should be addressed and mailed to Phil Wilson, Director of Plant Industry Division:  
**Mr. Phillip Wilson**  
**NCDOA&CS-Plant Industry Division**  
**1005 Mail Service Center**  
**Raleigh, NC 27699-1005**
- As a letter of intention, it should state the formal registering as a Hemp Processor, the intention of the facility, as well as the company's contact information including telephone number and physical address.

There may be legal obligations. It is recommended you contact your local or county authorities to permit or register your facility. You may want to let your county extension agent know of your intentions so they are aware of your facility's presence also.